



100 W Harrison St.
Suite 530, North Tower
Seattle, WA 98119
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RESALE CERTIFICATE REQUEST FORM

Please prepare and provide a Resale Certificate including Exhibits for the following unit:

UNIT # _____ of _____ Condominium Association.

Owner(s) Name: _____ Phone: _____

Unit Address: _____

Real Estate Agents Name: _____ Phone: _____

The Resale Certificate will be provided, with exhibits electronically in a CD format.

- I wish to pick up the Resale Certificate. Please contact me once it is available.
Please mail the Resale Certificate (for an additional \$25.00 to cover S&H) to the following address:

Item 17: NON-CONFORMING UNIT ALTERATIONS (CHECK ONE):
There are no alterations or improvements to the Unit or to the limited common elements assigned thereto that violate any provisions of the Declaration.
Attached hereto as Exhibit 17 is a statement describing any alterations or improvements to the Unit or to the limited common elements assigned thereto that violate any provision of the declaration.

Item 19: CODE VIOLATIONS (CHECK ONE):
There are no violations of the health or building codes with respect to the Unit, the limited common elements assigned thereto, or any other portion of the Condominium.
Attached hereto as Exhibit 19 is a statement describing any violations of the health or building codes with respect to the Unit, the limited common elements assigned thereto, or any other portion of the Condominium.

PAYMENT & DELIVERY (CHECK ONE):
Enclosed is a check for \$150.00 (\$175.00 if being mailed) made payable to GFK Management, Inc. for preparing the Resale Certificate and Exhibits. I understand that there is a fee of \$150 for each additional Resale Certificate requested. I further Understand that the Resale Certificate will be completed within 10 days of receipt of the \$150 check and this written request form to GFK Management and will be good for 45 days from completion date.
I require an expedited preparation (72 Business Hours within receipt of request) of the Certificate at a fee of \$300.00
I require an emergency preparation (24 Business Hours within receipt of request) of the Certificate at a fee of \$500.00
Please provide Meeting Minutes from the past 12 months for an additional fee of \$35.00, or Meeting Minutes from the past 2 years for an additional fee of \$50.00.
Enclosed is a check for an update on the expired (45 days past completion date) Resale Certificate I ordered. (\$25.00 - up to 3 months; \$50.00 - 3 to 6 months; \$75.00 - 6 months to one year past completion date.)

I certify under penalty of perjury under the laws of the State of Washington that I am an owner of the Unit or the Unit Owner's Agent, and that, to the best of my knowledge and belief, the foregoing is true and correct. I understand that the Resale Certificate will be provided electronically on a CD format unless otherwise specified.

Dated this _____ day of _____, 20____ at _____ (am/pm)

(Unit Owner's/Unit Owner's Agent's Signature)

(Unit Owner's/Unit Owner's Agents Printed Name)