



100 W Harrison St.
Suite 530, North Tower
Seattle, WA 98119
P: 206.285.1645
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RESALE CERTIFICATE REQUEST FORM

Please prepare and provide a Resale Certificate including Exhibits for the following unit:

UNIT # _____ of _____ Condominium Association.

Owner(s) Name: _____ Phone: _____

Unit Address: _____

The Resale Certificate will be provided with exhibits electronically in a CD format.

[] I wish to pick up the Resale Certificate. Please contact _____ at _____

[] Please mail the Resale Certificate (for an additional \$10.00 to cover S&H) to the following address:

Item 17: Non-Conforming unit alterations (check one)

- [] There are no alterations or improvements to the Unit or to the limited common elements assigned thereto that violate any provisions of the Declaration.
[] Attached hereto as Exhibit 17 is a statement describing any alterations or improvements to the Unit or to the limited common elements assigned thereto that violate any provision of the declaration.

Item 19: Code Violations (check one)

- [] There are no violations of the health or building codes with respect to the Unit, the limited common elements assigned thereto, or any other portion of the Condominium.
[] Attached hereto as Exhibit 19 is a statement describing any violations of the health or building codes with respect to the Unit, the limited common elements assigned thereto, or any other portion of the Condominium.

Payment and Delivery

[] Enclosed is a check for \$250.00 (\$260.00 if it is being mailed back) made payable to GFK Management, Inc.

I Understand that the Resale Certificate will be completed within 10 days of receipt of payment.

The Resale Certificate will be valid for 45 days from date on certificate. See below if ordering an update.

[] Check here if you would like 2 years of meeting minutes included for an additional \$50.

[] Check here and include email address where an invoice can be sent for payment via credit card.

[] I require an expedited preparation (2 business days within receipt of payment) at a fee of \$400.00.

[] I require an emergency preparation (8 business hours within receipt of payment) at a fee of \$500.00.

[] Updated Resale Certificate needed – between 45 and 6 months of prior completion at a fee of \$125.00.

I certify under penalty of perjury under the laws of the State of Washington that I am an owner of the Unit or the Unit Owner's Agent, and that, to the best of my knowledge and belief, the foregoing is true and correct. I understand that the Resale Certificate will be provided electronically on a CD format unless otherwise specified.

(Unit Owner's/Unit Owner's Agent's Signature)

(Printed Name)

(Date)